

## EXHIBITOR REGISTRATION FORM

(please note: this information will be used in the attendee directory)

- FULL CONFERENCE BADGE  
 EXHIBITOR ONLY BADGE



Instructions: Exhibitor booths (unless otherwise arranged) include one (1) full conference badge and two (2) exhibitor only badges. Please fill out a registration form for each person receiving a badge and note the type of badge.

If you would like to purchase additional badges, please fill out a sheet for each person and include the payment details below.

Last Name First Name Title

Name as you'd like it to appear on badge Institution / Organization / Company

Work Telephone FAX Home Telephone Email

Address City State/Province Postal Code Country

Emergency Contact (please include name/ phone #)

- Check this box if this is your first ICHRIE Conference  Check this box if you will require vegetarian meals  
 Check this box if you have other needs such as accessibility concerns. Please describe \_\_\_\_\_

## FOR ADDITIONAL BADGES

Full Conference Registration	Before June 1	After June 1	After July 1	On Site
Individual Members of ICHRIE	<input type="checkbox"/> US \$545	<input type="checkbox"/> US \$595	<input type="checkbox"/> US \$645	US \$720
Non-members*	<input type="checkbox"/> US \$720	<input type="checkbox"/> US \$770	<input type="checkbox"/> US \$895	US \$895

(\*Fee includes a trial membership to ICHRIE for attendees who have not previously been members. Membership will be activated upon final processing of payment for conference. Please note the membership application must accompany the conference registration form. The trial membership will expire on 31 December 2017.)

One-Day Conference Registration	Before June 1	After June 1	After July 1	On Site
Individual Members of ICHRIE	<input type="checkbox"/> US \$300	<input type="checkbox"/> US \$345	<input type="checkbox"/> US \$390	US \$435
Non-members	<input type="checkbox"/> US \$400	<input type="checkbox"/> US \$445	<input type="checkbox"/> US \$490	US \$535
High School Faculty - Member	<input type="checkbox"/> US \$245	<input type="checkbox"/> US \$295	<input type="checkbox"/> US \$315	US \$395
Non-member	<input type="checkbox"/> US \$345	<input type="checkbox"/> US \$395	<input type="checkbox"/> US \$415	US \$495

Choose date:  
 Wednesday, 26 July  Thursday, 27 July  Friday, 28 July

Refund Policy: Refunds will be made for cancellations received in writing to ICHRIE prior to 30 June 2017. A \$100 processing fee will be deducted from your refund. After 30 June, all cancellations are non-refundable, but can be transferred to another person, if notification is received by 10 July 2017. There will be a \$30 charge on returned checks.

### Payment Method

If payment has not been received and processed by 8 July, payment by credit card will be required on-site.

- Check  MasterCard  VISA  Discover Card  AMEX

Name on card Card number Expiration date Security Code

Billing address City State/Province Zip/Postal Code

Signature Date

**MAIL** completed form to: ICHRIE  2810 N Parham Road, Suite 230, Richmond, Virginia USA 23294

**CALL** in your registration: 01 (804) 346-4800  **FAX** completed form to 01 (804) 346-5009

prices subject to change