

CONFERENCE REGISTRATION FORM



Last Name _____ First Name _____ Position Title _____

Name as you'd like it to appear on conference badge _____ Institution / Organization / Company _____

Work Telephone _____ FAX _____ Home Telephone _____ Email _____

Address _____ City _____ State/Province _____ Postal Code _____ Country _____

Emergency Contact (please include name/ phone #)

T-Shirt Size Request: S M L XL XXL 3XL

Check this box if this is your first ICHRIE Conference

Check this box if you have other needs such as accessibility concerns. Please describe _____

Check this box if you will be attending the Awards Dinner

Check this box if you will require vegetarian meals

If faculty, please check appropriate box:

Four-Year Institution

Two-Year Institution

Certificate/Diploma

High School

Full Conference Registration

Individual Members of ICHRIE

Non-members*

(*Fee includes a trial membership to ICHRIE for attendees who have not previously been members. Membership will be activated upon final processing of payment for conference. Please note the membership application must accompany the conference registration form. The trial membership will expire on 31 December 2019.)

By June 1

US \$545

US \$720

After June 1

US \$595

US \$770

By July 1

US \$645

US \$895

On Site

US \$720

US \$895

One-Day Conference Registration

Individual Members of ICHRIE

Non-members

High School Faculty - Member

Non-member

Choose date:

Wednesday, 24 July

By June 1

US \$300

US \$400

US \$245

US \$345

After June 1

US \$345

US \$445

US \$295

US \$395

By July 1

US \$390

US \$490

US \$315

US \$415

On Site

US \$435

US \$535

US \$395

US \$495

Thursday, 25 July

Friday, 26 July

Special Conference Registrations

High School Faculty Member

Non-Member*

(*Fee includes a trial membership to ICHRIE for attendees who have not previously been members. Membership will be activated upon final processing of payment for conference. Please note the membership application must accompany the conference registration form. The trial membership will expire on 31 December 2019.)

By June 1

US \$445

US \$545

After June 1

US \$495

US \$595

By July 1

US \$545

US \$645

On Site

US \$620

US \$720

Graduate Students—Member**

Graduate Students—Non-Member**

US \$395

US \$445

US \$445

US \$495

US \$495

US \$545

US \$570**

US \$620**

**Proof of full-time enrollment must be attached to this form to qualify for special rate. Graduate students may not be employed as an instructor at any university/college in order to qualify. Please contact the ICHRIE office at conference@chrie.org for additional details.

Guest***

US \$395

US \$445

US \$495

US \$570***

***Includes admittance to all General Sessions, and all food and beverage/social events. Excludes all paper sessions/presentations. Guests include spouses, family members & significant others.

Refund Policy: Refunds will be made for cancellations received in writing to ICHRIE prior to 30 June 2019. A \$100 processing fee will be deducted from your refund. After 30 June, all cancellations are non-refundable, but can be transferred to another person, if notification is received by 10 July 2019. There will be a \$30 charge on returned checks.

Payment Method

If payment has not been received and processed by 16 July, payment by credit card will be required on-site.

Check

MasterCard

VISA

Discover Card

AMEX

Name on card _____ Card number _____ Expiration date _____ Security Code _____

Billing address _____ City _____ State/Province _____ Zip/Postal Code _____

Signature _____ Date _____

MAIL completed form to: ICHRIE 2810 N Parham Road, Suite 230, Richmond, Virginia USA 23294

CALL in your registration: 01 (804) 346-4800 **FAX** completed form to 01 (804) 346-5009

prices subject to change