ICHRIE Board Position Description

Director of Research

Summary:
Director of Research, who currently serves as Chair of the Research Committee for ICHRIE, is responsible for quality assurance for membership journals. An ICHRIE member with significant track record in scholarly and research publication plus experience as a chief editor of an established journal would be an ideal candidate. Current editors of an ICHRIE journal are not eligible for this post.

The ICHRIE Director of Research oversees print and electronic publications by ICHRIE, mainly the quarterly *Journal of Hospitality & Tourism Research*, the annual electronic *Journal of Hospitality & Tourism Case Studies* and the quarterly *Journal of Hospitality & Tourism Education*.

Duties, Responsibilities, and Authority:

- Attends the January and annual summer meeting of the ICHRIE Board.
- Regularly communicates with the journal scientific and publisher’s editors to ensure quality of ICHRIE quarterly publications.
- Monitor the trends and changes in research and publication industry and provide input to ICHRIE Board of Directors for informed decision making for research and publication strategies.
- Primarily responsible for the process of identifying, selecting and appointing editors in consultation with Executive Committee.
- Identify and appoint members of the Research Committee in consultation with the Executive Committee.
- Convene Research Committee meetings during the annual ICHRIE conference and at other appropriate times when deemed necessary. Additional meetings can also be held online.
- Cooperates with the journals’ editors, the Research Committee and ICHRIE Board of Directors for drafting and implementing the research strategy of the journals for addressing the contemporary challenges.
- Cooperate with the Research Directors of the ICHRIE Federations for ensuring the harmonization of the research strategies and the address of international research and publication trends and challenges.
- Communicates with and updates the ICHRIE members regarding the research and publication strategies, practices and issues of ICHRIE on a regular basis manly through the CHRIE Communiqué
- Promote the ICHRIE publication in several other conferences and associations
The specific charge of Director of Research

- Must attend two meetings: January and annual summer Board meeting
- Consult Research Committee members on issues relating to strategies relating to membership journal publications and research.
- Serve as the linking pin between membership at large and Board of Directors in the January and annual summer meeting of the ICHRIE Board.
- Monitor the trends and changes in research and the publication industry and provide input to ICHRIE Board of Directors for informed decision making for publication and research strategies.
- Be responsible for the process of appointing journal editors in consultation with Executive Committee.
- Convene Research Committee meetings during the annual ICHRIE conference and at other appropriate times when deemed necessary.