Position Description

U.S. FEDERATION PRESIDENT

Summary:
The Federation President shall be the chief elected officer representing the membership from the U.S. Federation’s geographic boundaries as described in the ICHRIE Bylaws. He/She will be an ambassador and advocate for International Initiatives held in that geographic area on the ICHRIE Board of Directors.

The Federation President is responsible to the Board and to the membership for seeing that programs and policies of the Federation reflect the needs and aspirations of the membership.

The Federation President shall exercise personal leadership in the motivation of other officers, and membership as well as influence the establishment and achievement of goals and objectives for the organization during the term of office. He/she shall act as spokesperson and inspirational leader and play an important role in monitoring and evaluating organizational performance and effectiveness. He/She shall work in partnership with the Federation Board of Directors, helping to achieve the mission value and goals of International CHRIE and the Federation.

Duties, Responsibility and Authority:

- Presides at and attends all meetings of the members.

- Assumes a key role in the orientation and transition of the Federation Vice President to duties of Federation President.

- Attends the January and annual summer meeting of the ICHRIE Board.

- Ensures that the needs of the membership are met.

- Approves and evaluates programs and activities of the Federation and ICHRIE.

- Assists in planning the future direction of the Federation and ICHRIE.

- Assists in establishing broad policies to guide the operation of ICHRIE.
• Sets financial objectives and monitors their achievement both for the Federation and the International body.

• Assures that the ICHRIE Board and its committees are adequately and currently kept informed of Federation operations through reports, articles and other methods available.

• Works towards the growth of the ICHRIE membership.